GOVERNMENT OF JAMMU AND KASHMIR
REVENUE DEPARTMENT
CIVIL SECRETARIAT, J&K SRINAGAR

MINUTES OF MEETING

Subject: Record Note of the Meeting chaired by Principal Secretary to the Government, Revenue Department on 23.06.2021 at 3:00 PM to discuss the working of NGDRS application.

The following officers attended the meeting:

1. Chief Executive Officer, JaKeGA
2. Inspector General of Registrations, J&K.
3. Additional Secretary to the Govt., IT Department.
4. CGM BSNL.
5. SIO, NIC, J&K.
6. Mr. Ajay Joshi, SDU, NIC, Pune.
7. Mr. Imran, Project Manager, NGDRS.
8. Mr. Irfan Ahmad, Project Manager, State Data Centre.
9. Ms. Saima Shafi Mir, Project Manager, SDC.

Principal Secretary to the Government, Revenue Department in his opening remarks complimented the different stakeholders for having put in their best efforts for making the NGDRS application functional across the UT of J&K. One of the major achievements has been that there is no waiting period for the citizens and they can apply for registration of documents to their convenience. However, few hiccups with the application since last few days has brought to the fore hardware and software issues as well as the issues of coordination which shall be enquired into by IGR and in future must not be a cause of inconvenience to public.

Based on the suggestions give and deliberations made, the following decisions were taken:

1. The desired infrastructure keeping in view futuristic requirements will be finalized by IGR, J&K and CEO, JaKeGA in consultation with NIC Pune and appropriate proposal be submitted for sanction of funds for the said purpose which shall be put at the disposal of CEO JaKeGA for its procurement and commissioning thereof. The said members shall propose the complete end to end solution upto last mile on software defined network (SDN). The Network monitoring solutions along with IP based CCTV surveillance upto SRO office i.e last mile shall also be its part of the aforementioned solution and IGR shall be given access to monitor the application through dashboard regarding its office.
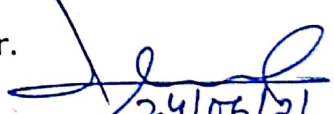
2. The IGR shall get the interim IT infrastructure requirement for SDC, as prescribed by the SDU Pune and provide to CEO, JaKeGA immediately, who shall ensure the necessary changes for hosting of the application at the earliest.

3. CGM, BSNL to work out the technical feasibility of providing the connectivity at the locations viz, Padder, Chatroo and Marwah and to ensure that these locations are connected under the existing project of DoT of providing the connectivity to the last mile in the shortest possible time preferably within three months.

4. NIC Pune and NIC J&K to nominate Nodal Officers who shall be single point of contact (SPOC) for this application.

5. Keeping in view the recent software customizations, NIC Pune to conduct fresh Security Audit from CERT IN empanelled agency and Load and Performance Testing of the application by third party.

6. NIC Pune to resolve all the issues pertaining to NGDRS application. Particularly the database must be stabilized.

7. The IGR shall provide the list of SRO locations to CGM, BSNL, who shall provide the appropriate broadband speed (minimum 2Mbps) and the same shall be ensured at the earliest. IGR to monitor and provide the compliance report accordingly.

8. NIC SDU Pune advised that SROs need to have hardware having minimum RAM capacity of 8 GBs to take the requisite load and give the better output. The Chair directed IGR to submit a report of the hardware available with the SROs and requirements of improvement, if any.

9. The Chair directed IGR to go through all the correspondences and decisions made with regard to creation and functioning of Registration Department and shall also examine the DPR of the project to its details so that the agencies responsible for the timeline, technical feasibilities, single point coordination and management solutions are identified and sensitized to their roles and responsibilities.

10. To the suggestion of providing online services which will lower the footfall at the SROs, The Principal Secretary to the Government Revenue Department underlined the importance of its early implementation and directed IGR to identify such services in consultation with JaKeGA so that same are ported on e-Service Platform for ease of access and convenience to the citizens by 15.07.2021.

11. Also for provisioning of SMS broadcast/SMS based services to the citizens viz-a-viz registration, Principal Secretary, Revenue directed IGR to work out the feasibility in consultation with NIC Pune for its targeted roll out by 15th July 2021.

12. The Chair enjoined upon the technical agencies to ensure that they make available the expertise to IGR for the smooth running of the NGDRS portal.

13. For the capacity development of Registrars/Sub-Registrars, SDU Pune was requested to coordinate with IGR so that the training workshops are organized both at Jammu as well as Srinagar by the IGR.

14. As per Govt. Order vide No. 43-JK(ITD) of 2021 dated 23.06.21 the bandwidth connectivity through empanelled ISPs can be obtained now from JaKeGA. Hence IGR can also explore connectivity to offices from JaKeGA as per the said Govt. Order.

15. IGR to monitor the working of the NGDRS portal on daily basis and shall conduct weekly review meetings with all the stakeholders. The same shall be reviewed by the Principal Secretary to Govt., Revenue Department every month.

16. SIO, NIC, J&K to assess and give a report on the resources available with NIC for hosting the application in its Data Centre/National Data Centre/virtual cloud as primary application. At the same time SIO NIC shall also provide Disaster Recovery (DR) solution of the said application with its primary being at SDC Jammu in the current scenario.

The meeting ended with a vote of thanks to the Chair.

24/06/21.

(K.K.Sidha)

Additional Secretary to Government

Dated: 24.06.2021

No: PS/AS/Rev/Misc/2021

Copy to the:
1. Secretary to the Government, Information Technology Department.
2. Chief Executive Officer, JaKaGA.
3. Inspector General of Registrations, J&K.
4. SIO, NIC, J&K.
5. CGM, BSNL.
6. Mr. Ajay Joshi, SDU, NIC, Pune.
7. Pvt. Secretary to Principal Secretary to the Govt., Revenue Department