

Office of the Financial Commissioner, (Revenue) J&K  
Amar Niwas Complex, Tankipora, Srinagar

Subject: Attestation of pending Mutations.

Circular

Attestation of mutation is one of the core activities of Revenue Department and this stands identified under J&K Public Service Guarantee Act, 2011, making it mandatory on the part of Revenue Officers to attest mutations within 30 days from institution.

However, while reviewing the progress upto ending 3/2016, it has been observed that a large number of mutations are pending disposal with many Revenue Officers for want of attestation in almost all the districts.

It is, therefore, enjoined upon all the Deputy Commissioners to look into the matter on priority and issue suitable instructions to the concerned Revenue Officers to clear the pendency of the mutations instituted upto 31-3-2016 by 30-06-2016 positively. It is also reiterated that all mutations shall be attested as per Standing Orders on the subject, in camp in village(s), and not at the Tehsil or District headquarters. In all such cases the inhabitants of village shall be invited through prior information. Lambardar and Chowkidar must also be present. The attesting Officers should also make a record of their visit and of the attestation(s) in the Fard Partal register. The requisite monthly progress report in this regard be submitted to this Office for monitoring.

Sd/-

( Pramod Jain, IAS)

Financial Commissioner (Revenue)

No. 41/FCR/ST&MPR/14-15

Dated: 20 -05-2016

Copy to the:

1. Divisional Commissioner Jammu/Kashmir for information and necessary follow up.
2. Commissioner/Secretary to Government, Revenue Department for information.
3. Deputy Commissioner Jammu for information and immediate necessary action.
4. ✓ OSD to Hon'ble Revenue Minister for Hon'ble Revenue Minister's kind information.

Sunita Anand  
(Sunita Anand), KAS 20/5/2016

Additional Commissioner Central